

## Grant Agreement with non-German recipients



The

**Secretariat of the Pacific Regional Environment Programme - SPREP**  
**Avele Rd**  
**PO Box 240**  
**Apia**  
**Samoa**

- hereinafter referred to as the 'Recipient'

and

**Deutsche Gesellschaft für  
Internationale Zusammenarbeit (GIZ) GmbH**  
**Dag-Hammarskjöld-Weg 1 - 5**  
**65760 Eschborn**  
**Federal Republic of Germany**

- hereinafter referred to as 'GIZ' –

herewith enter into the following Grant Agreement (hereinafter referred to as the 'Agreement') for the GIZ project:

**Strengthening Coastal Biodiversity Conservation and Management  
through Protection and Rehabilitation Incentives for Coastal Carbon  
Sinks in Pacific Islands**

Country: Republic of Fiji, the Solomon Islands, Papua New Guinea and  
the Republic of Vanuatu

### **Communication details (must be quoted in all correspondence)**

**Agreement number:** 81297390  
**Project processing number:** 17.9073.2-002.00

#### Unit responsible for the budget

Organisational unit: 2A00  
Responsible officer: Raphael Linzatti

#### Procurement and Contracting

Organisational unit: E2B0  
Responsible officer: sebastian.herr@giz.de

#### Financial management of the contract

Organisational unit: 5730  
Responsible officer: natalia.mironenko@giz.de

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Management Board  
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Ingrid-Gabriela Hoven

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## Grant Agreement with non-German recipients



The basis for the Grant provided to **Secretariat of the Pacific Regional Environment Program - SPREP** is the commission from the **Federal Ministry of Environment, Nature Conservation, nuclear Safety and Consumer Protection (BMUV)** (hereinafter referred to as 'Commissioning Party') dated 14.04.2023. GIZ shall provide the Grant pursuant to this Agreement exclusively on behalf of and for the account of the Commissioning Party.

### 1 Grant amount and term

1.1 GIZ shall provide the Recipient with a Grant amounting to

**up to EUR 2,600,000.00**

1.2 The Recipient shall use the Grant exclusively for the agreed purpose within the framework of the project specified under Section 2 and on the basis of the Recipient's Estimated Budget (**Annex 1**) submitted by cost category to meet the costs of the following budget lines:

1.	Staff (prime cost for employees of the Recipient)	up to	EUR	368,100.00
2.	External services	up to	EUR	1,689,400.00
3.	Transport costs/travel expenses	up to	EUR	149,100.00
4.	Procurement of materials and equipment	up to	EUR	45,000.00
5.	Other costs/consumables	up to	EUR	65,028.57
6.	Funds for direct support to third party beneficiaries	up to	EUR	4,800.00
7.	Pro-rata local project costs	up to	EUR	0.00
8.	Administration costs (12 % on budget line 1 - 6)	up to	EUR	278,571.43

The Recipient must ensure the efficient and economical use of funds.

Double financing of the actual costs from other grants or long-term loans is not permitted. The amount referred to in Section 1.1 is the maximum amount of the Grant.

## Grant Agreement with non-German recipients



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- 1.3 The Grant is made available for the period from **01.07.2023** to **30.09.2025** (Grant period). Costs that do not fall within the Grant period are not eligible.
  - 1.4 Reallocations within the contractually agreed sub-budget lines and between budget lines (cf. **Annex 1** and Section 1.2) are generally permissible. Reallocations between budget lines may amount to 20% and any excess of one budget line must be offset by corresponding savings in other budget lines. Reallocation is not permitted for the budget lines 'administration costs', 'pro-rata local project costs (%)' and 'forwarding of funds to third party recipients' (if so agreed). The Recipient shall inform GIZ about reallocation between budget lines when submitting the financial report.
  - 1.5 The Grant is provided as a full financing.

## 2 Project

- 2.1 The objective of the project "Management of Blue Carbon Ecosystems in Pacific Islands Countries" (hereinafter referred to as 'Project'), which is financed by this Grant, is to contribute to human and technical capacity to the mapping, management and rehabilitation of coastal ecosystems. GIZ has no entitlement to performance by the Recipient as part of this Grant.
- 2.2 In order to achieve this objective, the Recipient intends to implement the measures listed in the Recipient's proposal for project implementation (hereinafter referred to as 'Project Proposal', see **Annex 2**) on its own responsibility.

## 3 Disbursement and settlement of the Grant

- 3.1 The Recipient shall observe the principles of proper accounting in the implementation of the Project and ensure project-specific account settlement and documentation. The Recipient shall comply with the guidelines on financial processing (**Annex 3a**).
- 3.2 At the time of the first request for disbursement (**Annex 3c**) at the latest, the Recipient shall submit a schedule of funding requirements for 12 months (**Annex 3b**) starting as soon as this Agreement has entered into force.

## Grant Agreement with non-German recipients



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Within the framework of the schedule of funding requirements, the Recipient shall request disbursements for each **three-month period** equivalent to the expected funding requirements, taking into account any funds still available. In order to minimise repayment risk, the Recipient shall monitor the effective balance of funds before requesting any further disbursement.

- 3.3 All funds made available under this Agreement shall be accounted separately from other funds of the Recipient.

The Recipient shall open a separate sub-account at its bank or a separate cost unit in its own accounting system to handle the financial transactions relating to this Agreement and shall confirm this with GIZ when submitting its first request for disbursement.

At the latest, by the time of the first request for disbursement and in case a different account is used, the Recipient must submit a confirmation from the bank to legitimise the account.

All disbursements under this Agreement shall be transferred by GIZ to the aforementioned account of the Recipient.

All contributions paid by GIZ shall remain as trust funds in the aforementioned account they are used as contractually agreed.

- 3.4 The amounts paid by GIZ into the aforementioned account will, as far as possible, accrue interest.

GIZ may at any time request that the Recipient immediately submits a copy of the interest agreement and/or interest calculation by the bank or a confirmation by the bank that no interest can be paid for the credit balance on the account.

Any income, interest or profits from the Grant received by the Recipient under this Agreement ('Earnings'), as well as any funds returned to the Recipient, including reimbursements or repayments ('Returned Funds'), shall be used by the Recipient for the Project and shall be identified as such when submitting the financial report, indicating the relevant budget line.

GIZ reserves the right to deduct all Earnings and Returned Funds from the agreed Grant amount, insofar as appropriate use cannot be proven.

## Grant Agreement with non-German recipients

3.5 In the Recipient's accounting records for this Grant, all vouchers, expenses, actual costs as well as all Earnings and Returned Funds relating to the Grant and the financing plan shall be recorded in chronological order and in compliance with the rules of proper accounting. These vouchers shall be divided into the categories of budget lines referred to in Section 1.2 and both the documents and record shall contain, as a minimum, the following items:

- a) Internal entry number
- b) Date
- c) Recipient/origin of voucher
- d) Amount
- e) Content of voucher

The Recipient shall ensure that lump sums budgeted economically for project implementation in Section 1.2 for administration costs and pro rata local project costs (%), if agreed, are documented in the Recipient's accounting records and meet the requirements of proper accounting.

3.6 The Recipient shall complete and submit the financial overview (use of instalments already paid) (see template in **Annex 3c**) for each subsequent request for disbursement.

The Recipient shall submit the financial report (see template in **Annex 3d-f**) for every six months. Together with the financial report, the Recipient shall submit confirmation of the contributions to project implementation agreed in Section 1.5 (if applicable) for the same period as well as the inventory lists (**Annex 3g1**) pursuant to Section 6.4. The financial report shall be submitted to GIZ no later than two months after the respective accounting periods, even if no further payment is requested.

No later than two months after the end of the Grant period or in the event of early termination of this Agreement, the Recipient shall additionally submit to GIZ a final financial report (see template in **Annex 3d-f**). The final narrative report pursuant to Section 4.5 shall be submitted along with the final financial report. If the aforementioned documents are not submitted in time, GIZ may refuse to make further disbursements.

## Grant Agreement with non-German recipients



- 3.7 The financial report must show Earnings and costs in chronological order and separately from each other, in accordance with the structure of the Estimated Budget (pursuant to Section 1.2). The evidence shall include all Earnings (grants, third-party services, own funds) and costs relating to the purpose of the Grant.

Each financial report must be accompanied by a tabular overview of vouchers, listing costs separately by type and in chronological order (list of vouchers). The list of vouchers must show the date, recipient/payer and the reason for and individual amount of each payment.

In the financial report, the actual costs must be entered in the voucher currency, converted and shown in EUR.

Payments made to third parties shall be reported separately in the financial report and the schedule of funding requirements. Receipt of the counter performance must be documented at the appropriate time – but at the latest in the final financial report – and the actual costs must be recorded.

Remaining funds, which are still available to the Recipient as shown in the financial overview (included in **Annex 3c**) or the financial report, will be offset against the next payment, considering the schedule of funding requirements.

At the request of GIZ and from the date of receipt of payment, the Recipient shall pay interest at the rate of 5 percentage points above the respective rate applied by the European Central Bank to its main refinancing transactions p.a. for any amount not spent in a timely manner in accordance with the schedule of funding requirements for the Project.

- 3.8 If the budget lines set out in Section 1.2 include pro rata local project costs (%) and/or administration costs, these shall be charged separately as a flat-rate percentage-.

All other budget lines listed under Section 1.2 will be settled against evidence.

- 3.9 Voucher copies are not to be attached to the financial reports. However, GIZ is entitled to request voucher copies.

## Grant Agreement with non-German recipients



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The Recipient shall submit all financial reports, voucher copies and other documents required for accounting purposes either in German, English, French or Spanish or attach a translation in one of these languages.

- 3.10 The amount of **EUR 260,000.00** shall be retained from the Grant as security.

The final payment shall be disbursed as soon as all contractual obligations by the Recipient arising from the Agreement have been met and to the extent that the respective amount has been used for the agreed purpose. GIZ reserves the right to retain 20% of the security retention amount until the external audit report has been handed over to GIZ.

- 3.11 The request for disbursement submitted by the Recipient will become due for payment after a verification period of 15 days. Disbursement shall be made by GIZ no later than 30 days after the due date of the disbursement request for the amount determined and, if necessary, adjusted by GIZ. Disbursements by GIZ do not constitute an acknowledgement by GIZ of the validity of the financial reports.

- 3.12 If the Recipient transfers the Grant to an account in a foreign currency, proof of receipt on the account in local currency must be submitted with the next financial report. The exchange rate in each case is calculated from the underlying amount in EUR and the local currency received.

If it is not possible to determine the exchange rate via the bank voucher, the Recipient may, with the consent of GIZ, convert the national currency on the basis of the EU currency converter InforEuro or, alternatively, use its own conversion system, provided that the latter is auditable and meets standards comparable to those of InforEuro.

- 3.13 If the Recipient fails to submit a financial report (**Annex 3d-f**), a disbursement request (**Annex 3c**), a status report (pursuant to Sections 4.4 - 4.5) or an inventory list (**Annex 3g1**) by the contractually agreed due date or in the contractually agreed form, GIZ shall be entitled to suspend payments until the correct financial report, disbursement request, status report or inventory list has been submitted.

- 3.14 All funds, which are still remaining with the Recipient and are not used after the end of the Grant period or after a premature termination of the contract, including Earnings and Returned

## Grant Agreement with non-German recipients



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Funds, shall be repaid by the Recipient directly to GIZ in EUR without delay and without being prompted to do so.

- 3.15 GIZ has the right to verify compliance with the Agreement itself and/or by commissioning external auditors at its own expense. The audit shall in particular cover compliance with the principles of proper accounting, the proper use of the Grant and the proper award of contracts for supplies and services in accordance with the provisions of this Agreement.

The anticipated audit periods are as follows:

Audit period: 01.07.2023 to 30.06.2024

Audit period: 01.07.2024 to 30.09.2025

On completion of the audit report, GIZ shall inform the Recipient of the main findings. The Recipient shall implement GIZ's recommendations and the auditor's recommendations made on the basis of the results of the audit report without delay and shall provide evidence thereof at the request of GIZ.

- 3.16 The Recipient shall declare whether or not invoiced VAT amounts resulting from the purchase of goods and services in connection with the use of the Grant are generally deductible for the Recipient.

The Recipient shall establish the formal requirements for an input VAT deduction, as far as legally possible.

VAT amounts can only be reimbursed to the Recipient under the following conditions:

- a) the Recipient provides an invoice document with VAT amounts clearly shown;
- b) the invoice is addressed to the Recipient;
- c) the supply of goods or services underlying the invoice is subject to VAT in accordance with the legal regulations;
- d) the Recipient is not entitled to deduct the VAT amounts in connection with the use of the Grant.

## Grant Agreement with non-German recipients



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However, VAT amounts are not reimbursed if the Recipient is generally entitled to deduct input VAT amounts in connection with the use of the Grant but the requirements for an input VAT deduction have not been established by the Recipient. In case of doubt, contacting a tax advisor is recommended.

### 4 Project implementation, duty to supply information and reporting

#### 4.1 The Recipient undertakes to

- a) implement the Project with due diligence, efficiency and on the basis of sound administrative, technical, financial and development policy principles and in accordance with the provisions of this Agreement;
- b) ensure the full financing of the Project and provide GIZ, upon request, with evidence that all actual costs not financed by this Grant are covered;
- c) obtain all necessary licences, permits and consents to implement the Project and also ensure that other parties involved in implementation of the Project also obtain the necessary licences, permits and consents;
- d) include in its contracts with third parties involved in project implementation necessary and appropriate contractual sanctions for non-fulfilment or non-performance by the respective contracting partner;
- e) require its contracting partners to repay any funds that have been improperly or illegally used or are contrary to this Agreement or the laws of the country in which the Project is implemented;
- f) keep all books, records, award documentation, agreements and the originals of vouchers for ten years after submission of the final financial report and submit or hand them over to GIZ on request, clearly showing all actual costs for services and supplies financed by the Grant;

## Grant Agreement with non-German recipients



- g) enable GIZ or a third party commissioned by GIZ, as well as GIZ's Commissioning Party or the Bundesrechnungshof (Germany's supreme audit institution) or GIZ's third-party funder (if such exists) to inspect the books and all other records and documents relevant to implementation of the Project and the audit of the proper use of funds at any time and to visit the facilities required for this purpose.

### 4.2 Publications:

In all publications and brief references on the Project, the Recipient shall express in an appropriate manner that it is carrying out or has carried out its activities as part of a project financed by GIZ commissioned by the Government of the Federal Republic of Germany and cofinanced by the third-party funder (if such exists).

Prior to publication of project-related press releases or public statements by the Recipient that go beyond brief references (e.g. on the Recipient's website), the Recipient shall in good time inform GIZ (represented by the unit responsible for the budget in accordance with the contract cover sheet and via [presse@giz.de](mailto:presse@giz.de)) of the content of the publication in German, English, French or Spanish and shall take into account any instructions from GIZ.

- 4.3 The Recipient undertakes to inform GIZ immediately in text form of any circumstances which may seriously impair or jeopardise the achievement of the Project's objectives or which may significantly impede the performance of the Recipient's material obligations under this Agreement or the implementation of the Project as soon as the Recipient becomes aware of such circumstances.

This duty to supply information also exists, in particular, should there be significant changes to the Project's risk assessment, an imminent adverse impact on human rights, the environment, climate or gender equality, or other substantial temporal, financial, technical or development policy changes to the Project during the Grant period or risks to the safety or health of the staff deployed.

- 4.4 The Recipient shall prepare status reports on the progress of the Project (**progress report**) **every six months**. These progress reports are to be submitted as an electronic file to GIZ, represented by the unit responsible for the budget (in accordance with the contract cover

## Grant Agreement with non-German recipients



sheet), no later than two months after the end of the respective reporting period. Each progress report shall address the main items of the numerical evidence and explain the necessity and appropriateness of the activities undertaken.

- 4.5 The Recipient shall prepare a **final report** describing the implementation and results of the Project with regards to the contractually agreed objectives and submit this report as an electronic file to GIZ, represented by the unit responsible for the budget (in line with the contract cover sheet), no later than two months after the end of the Grant period or following early termination of this Agreement.

### 5 Forwarding of funds to third-party recipients and funds for direct support of third-party beneficiaries

- 5.1 If, in accordance with the Estimated Budget (Section 1.2 and **Annex 1**) and the Project Proposal (**Annex 2**), the Recipient is entitled to forward parts of the Grant to third parties involved in joint implementation with the Recipient (third-party recipients) the Recipient shall ensure when forwarding the funds that:

- a) the Grant awarded to the third-party recipient does not violate EU rules on state aid;
- b) the essential terms of this Agreement, in particular provisions on use of the Grant and the rules on disbursement and reporting procedures, apply to the contractual relationship between the Recipient and third-party recipients;
- c) GIZ, external auditors commissioned by GIZ and the Bundesrechnungshof (Germany's supreme audit institution) and GIZ's third-party funder (if such exists) may take random samples to verify the accuracy of information provided by third-party recipients;
- d) third-party recipients do not forward the funds received or parts thereof to other recipients.

- 5.2 Prior to the first forwarding of funds to the respective third-party recipient, the Recipient shall conduct a one-time, appropriate due diligence assessment of the integrity and suitability of each third-party recipient, taking into consideration the public-benefit purpose of the Project. A positive assessment of the integrity and suitability of the respective third-party recipient to

## Grant Agreement with non-German recipients



implement the corresponding project measures is a prerequisite for forwarding funds. The Recipient must document the assessment of third-party recipients in a transparent manner and make documentation available to GIZ upon request.

If third-party recipients have not yet been determined at the time of the Agreement being signed, the Recipient shall submit a written list of potential third-party recipients, including their financing plans, to GIZ for approval as part of an amendment to this Agreement before forwarding funds to them.

- 5.3 The Recipient shall demonstrate the proper use of the funds forwarded under this Section 5 by submitting appropriate financial reports and, upon request by GIZ, copies of vouchers.

Disbursements by the Recipient to third-party recipients are to be shown separately in the financial report. The Recipient shall request proof of costs for these disbursements from the third-party recipient, check and document them in the financial reports to be submitted by the Recipient to GIZ in accordance with Section 3.

In addition, the Recipient undertakes to verify the financial report submitted by the third-party recipient in accordance with the terms of this Agreement and to submit this financial report to GIZ together with the findings of its own assessments.

- 5.4 If the Estimated Budget (Section 1.2 and **Annex 1**) and Project Proposal (**Annex 2**) provide for payments by the Recipient to third parties as end recipients (third-party beneficiaries), the Recipient must ensure that:

- a) the cost effectiveness and appropriateness of the payment amount are verified and documented;
- b) the criteria for selection are established prior to the selection process and the criteria of equal opportunities, transparency and freedom from any form of discrimination are taken into account;
- c) selection of third-party beneficiaries is made in accordance with the criteria set out under Section 5.4 (a) and (b). The selection shall be justified and documented accordingly;

## Grant Agreement with non-German recipients



d) for cash payments to third-party beneficiaries, the payment by the Recipient and receipt of payment by the third-party beneficiary must be documented in text form. If receipt of payment is subject to a condition, e.g. participation in an event, business trip, cash for work measure, further training or similar, the occurrence of the condition must also be appropriately documented in text form. Specific obligations of third-party beneficiaries to provide evidence can be found in the financing plan (**Annex 1**).

### 6 Procurement of materials and equipment, construction services and other services

6.1 For the award and procurement of materials and equipment, construction services or other services ('Procurements') to be financed in whole or in part by the Grant, the Recipient shall comply with the provisions on procurement procedures in **Annex 4a** (Procurement guidelines). The Recipient shall document all Procurements in writing in compliance with the 'Award documentation' template in **Annex 4b**.

6.2 If the Recipient has violated any of the provisions referred to in Section 6.1, GIZ shall be entitled to deduct from the Grant an amount equal to 20% of the respective remuneration, including VAT. Unless the Recipient can prove that the actual additional costs are less than 20% above market price, only these costs are to be deducted from the Grant. Insofar as GIZ can prove that the actual additional costs are higher, it may deduct all additional costs from the Grant.

The rights of GIZ under Section 13 of this Agreement remain unaffected.

6.3 When concluding contracts for Procurements financed by the Grant, the Recipient must ensure that

- a) the prices and terms of payment for these Procurements are within the normal market range;
- b) all Procurements made within the framework of this Agreement are used exclusively for the purposes of the Project, and all facilities relevant to the Project are properly operated and maintained at all times;
- c) relevant sustainability standards are considered appropriately;

## Grant Agreement with non-German recipients

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- d) appropriate insurance policies are concluded which are customary for the sector;
- e) import duties are indicated separately in the invoices;
- f) reimbursement, insurance, security, guarantee or similar payments which may be claimed on the basis of these contracts are transferred to the account specified in Section 3.3 and submitted to the Project again. The Recipient must inform GIZ about the amount of the payments received as part of the financial report.

6.4 If items with a procurement or production value of more than EUR 800.00 (excluding VAT) are procured or produced from the Grant funds, these items must be inventoried ('Inventoried Items'). The Recipient undertakes to submit up-to-date inventory lists with each interim financial report as well as with the final financial report.

Any loss of Inventoried Items must be reported to GIZ without delay. In the event of theft, a report certified by the local police must be attached.

6.5 In respect of Inventoried Items, GIZ shall be entitled to determine and decide at its sole discretion, after completion of the measures or after termination of this Agreement, what steps are to be taken in respect of such items in the interest of the Project's purpose.

Any transfer of ownership resulting from such a decision shall be recorded on the corresponding handover record in accordance with the template contained in **Annex 3g2**, which shall be submitted together with the final financial report.

## 7 Rights of use

7.1 The Recipient hereby grants GIZ, free of charge, an irrevocable, simple, worldwide and transferable right of use to all work results which are created or procured in connection with implementation of the Project and financed wholly or partially out of the Grant, with particular regard to the reports produced pursuant to Sections 3 and 4, studies and documents; GIZ is entitled to exercise this right of use without restrictions on time or content in fulfilment of its

## Grant Agreement with non-German recipients



public-benefit purpose as stated in its articles of association. At the request of GIZ, the Recipient shall provide GIZ with a copy of the materials available. GIZ is entitled to grant third parties simple sub-rights of use free of charge in fulfilment of its public-benefit purpose as stated in its articles of association.

- 7.2 The Recipient shall ensure that the work results provided to GIZ during the course of implementing the Project are not subject to any copyrights or other rights of third parties which would impair their use within the scope set out in Section 7.1. The Recipient shall indemnify GIZ against all claims of third parties arising from the granting of rights under Section 7.1 and shall reimburse GIZ for all reasonable costs incurred by GIZ in a legal defence against such claims.

### 8 Data privacy policy

- 8.1 GIZ may process personal data in connection with this Agreement solely in accordance with the General Data Protection Regulation of the European Union (GDPR). Any processing of the data shall be carried out solely for the purpose of the performance, administration and supervision of this Agreement or for the protection of the financial interests of the principal and/or third-party funder (if such exists) of GIZ, including any checks, audits and investigations. Where permitted by law, the Recipient has the right to view, erase or correct its personal data and may contact GIZ ([datenschutzbeauftragter@giz.de](mailto:datenschutzbeauftragter@giz.de)) or the government bodies responsible for such matters in order to assert its rights.
- 8.2 The Recipient shall ensure adequate protection of personal data in accordance with the rules and procedures applicable to the Recipient. In all cases, personal data must be:
- a) processed lawfully, fairly and in a way that is comprehensible to the data subject;
  - b) collected for specified, explicit and legitimate purposes and must not be further processed in a way incompatible with these purposes;
  - c) adequate and relevant to the purpose and limited to what is necessary for the purposes of the processing;

## Grant Agreement with non-German recipients

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- d) factually accurate and, where necessary, up to date;
- e) kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the data is processed;
- f) processed in a manner that ensures appropriate security of the personal data.

### **9 Compliance with legal requirements and environmental and social standards; avoidance of unintended negative environmental and social impacts**

- 9.1 When implementing the Project, the Recipient must respect the local conditions in the relevant country as well as the legal provisions, ordinances and official regulations, comply with all relevant tax law requirements and take into account the related general, specific and social impacts of the Project.
- 9.2 The Recipient is obliged to use the funds in compliance with international standards and multilateral agreements, in particular international human rights agreements and the core labour standards of the International Labour Organization (ILO), and to ensure the protection of children; the prevention of violence, abuse and exploitation of any kind; non-discrimination, in particular with regard to origin, ethnicity, religion, age, gender identity, sexual orientation or disability; and the promotion of equal opportunities for all genders in the use of funds.

The Recipient uses the funds provided in compliance with applicable national and international environmental laws, minimises greenhouse gas emissions and avoids all actions that could increase the vulnerability of the population and/or ecosystems.

The Recipient is also required to use funds in a manner that seeks to avoid or minimise unintended negative impacts on the environment, climate change mitigation, climate change adaptation, human rights, fragile contexts and contexts affected by conflict and violence as well as gender equality by implementing attributable mitigation actions. With regard to gender equality, the Recipient also undertakes to use any potential for promoting gender equality.

## Grant Agreement with non-German recipients



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9.3 The Recipient shall take reasonable measures to prevent sexual harassment in the professional context and shall refrain from inciting violence or hatred and from unjustifiable discrimination against any person or group of people.

### **10 Conflict of interest**

10.1 The Recipient shall avoid conflicts of interest in connection with this Agreement. The Recipient shall also take appropriate precautions regarding the handling of conflicts of interest. A conflict of interest may arise especially for reasons involving economic interests, political affinities or national ties, family or friend relationships or any other interests.

10.2 In connection with implementation of the Project, the Recipient shall not enter into any agreement where a conflict of interest is to be expected due to the nature of the agreement or due to personal or financial connections between the Recipient and a third party.

10.3 The Recipient shall undertake to disclose without delay to GIZ any circumstances that might represent a conflict of interest or which could lead to such. All further steps must then be agreed with GIZ.

### **11 Combating money laundering, funding of terrorism and bribery, and upholding embargoes**

11.1 The Recipient shall not support measures of any kind that are conducive to money laundering, the funding of terrorist activities or corruption.

11.2 The Recipient shall not make available, either directly or indirectly, any funds or other economic resources from the Grant provided by GIZ to third parties that are on a sanctions list of the United Nations and/or the EU. In the framework of this Project specified under Section 2, the Recipient may enter into contractual or business relations and maintain such relations only with third parties that are reliable and to whom no statutory ban on doing business or entering into contracts applies. Furthermore, the Recipient shall comply with any embargoes or any

## Grant Agreement with non-German recipients



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other trade restrictions issued by the United Nations, the EU and the Federal Republic of Germany in the framework of implementation of this Project.

- 11.3 The Recipient shall notify GIZ without delay and on its own initiative if an event occurs that results in the inclusion of the Recipient, a member of its staff, its official managing body and/or other administrative bodies, its shareholders and/or a contracting partner of the Recipient on a sanctions list issued by the United Nations Security Council, the EU or the Federal Republic of Germany. The same shall apply if the Recipient becomes aware that they or one of the aforementioned persons is on such a sanctions list.
- 11.4 Corruption in any form is prohibited. The Recipient must not, either directly or via a third party, offer or grant any gifts or advantages, or accept or request such gifts or advantages for itself or a third party, in connection with implementation of the Agreement. The Recipient must also establish appropriate and reasonable measures to prevent and tackle corruption.
- 11.5 The Recipient shall require all parties it involves in implementing the Project to comply with the provisions referred to in this Section 11, both during project development and with regards to its implementation.
- 11.6 The Recipient shall notify GIZ without delay of the occurrence of a breach of any provision of this Section 11. The rights of GIZ under Section 13 remain unaffected.

## 12 Force majeure

- 12.1 Force majeure is an unavoidable event (e.g. natural disaster, outbreak of a disease or epidemic, serious unrest, war or terrorism) that no human foresight or experience could anticipate, that cannot be evaded or overcome applying economically reasonable efforts and utmost care and that constitutes an impediment to GIZ and/or the Recipient fulfilling their contractual obligations. If an event originates from the sphere of responsibility of one of the parties to the Agreement, this shall not constitute force majeure.
- 12.2 The Recipient shall inform GIZ without delay of a force majeure event in accordance with Section 12.1, stating the nature, expected duration and expected effects, and shall consult with GIZ on further course of action. If GIZ or the Recipient is of the opinion that implementation of

## Grant Agreement with non-German recipients



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the Project or fulfilment of obligations assumed by the Recipient under this Agreement is jeopardised or precluded, they shall consult the respective other party regarding further course of action.

- 12.3 It shall not constitute a breach of obligations under this contract if GIZ or the Recipient are prevented from complying with them due to force majeure. As long as force majeure makes the implementation of measures impossible, the Recipient may suspend implementation. The Recipient shall endeavour to keep any adverse effects on the Project to a minimum.

### **13 Suspension of payments, termination of the Agreement, repayment**

- 13.1 GIZ is entitled to suspend payments in part or in full if an event occurs that is detrimental to the Agreement. In particular, it constitutes such an event when:

- a) the Recipient is unable to provide evidence of the use of the Grant for the purpose laid down in this Agreement;
- b) the Recipient fails to use or no longer uses items purchased for the Project and financed from the Grant for the purposes of this Agreement;
- c) the Recipient has breached any material provision of this Agreement;
- d) the Recipient has made false statements or withheld relevant information prior to conclusion of the Agreement or during implementation of the Project, if and to the extent that GIZ would not have awarded the Grant or would not have made one or more disbursements if the statements had been correct or the relevant information had been received;
- e) exceptional circumstances (e.g. force majeure as defined under Section 12.1) arise that seriously jeopardise or preclude the achievement of the purpose of the Grant, implementation of the Project or fulfilment of the obligations entered into in this Agreement by the Recipient; or

## Grant Agreement with non-German recipients



f) the Government of the Federal Republic of Germany and/or the third-party funder (if such exists) terminates, suspends or modifies the relevant agreement with GIZ that forms the basis for this Agreement.

13.2 GIZ is furthermore entitled to terminate this Agreement in part or in full and with immediate effect if any of the events set out in Section 13.1 a) to f) occur. If any of the events set out in Section 13.1 a) to d) occur, GIZ is entitled to terminate the Agreement with immediate effect if the situation is not corrected within a period to be defined by GIZ; this period may not be less than 30 days. If the events set out in Section 13.1 e) or 13.1 f) occur, there is no requirement for such a period to be set by GIZ.

13.3 Upon termination of this Agreement and at GIZ's first request, the Recipient must immediately repay to GIZ the remaining funds from the Grant for which there are no further liabilities of the Recipient within the meaning of this Agreement. This also includes all Earnings and Returned Funds.

The Recipient undertakes to demand repayment of funds that were paid or committed on a legally binding basis to third parties in good faith and within the meaning of this Agreement prior to the termination and to repay these to GIZ. Repayment is limited to the amount that the Recipient receives from the third party in question after carrying out all reasonable measures including legal action. The Recipient must give immediate notice to terminate existing obligations to third parties (e.g. employment contracts, rental contracts, loans).

If the event set out in Section 13.1 a) occurs, the Recipient must repay not only the unused funds from the Grant but also such funds as have not demonstrably been used correctly by it for the purpose set out in the Agreement.

If the event set out in Section 13.1 b) occurs, the Recipient must repay not only the unused funds from the Grant but also those funds that have been used for the items in question.

The Recipient shall pay interest in a timely manner after GIZ's first request at a rate of 5 percentage points above the respective rate applied by the European Central Bank to its main refinancing transactions p.a. on the repayment amount with respect to Section 13.1 a) to d).

## Grant Agreement with non-German recipients



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### 14 Other provisions

- 14.1 Should individual provisions of this Agreement be or become invalid, this shall not affect the validity of all other provisions under the Agreement. In this event, GIZ and the Recipient shall replace any such invalid provision with a valid provision that best reflects the meaning and purpose of the invalid provision and that can be assumed to be what GIZ and the Recipient would have agreed upon when the Agreement was signed had they been aware of or foreseen that the provision could be or become ineffective or null and void. The same applies to any gaps in this Agreement.
- 14.2 The Recipient may not assign, transfer or encumber any rights under this Agreement.
- 14.3 This Agreement is governed by German law.
- 14.4 The place of performance for payments is Frankfurt am Main.
- 14.5 The place of jurisdiction is Frankfurt am Main if the Recipient is a merchant, a legal entity under public law or a special fund under public law or does not have a general place of jurisdiction in the Federal Republic of Germany. GIZ may also bring legal action against the Recipient before the competent court at the location of the Recipient's registered office.
- 14.6 Material amendments to this Agreement are valid only when made in writing, in the form of an amendment to the Agreement signed by both contracting parties. In particular, a change is considered to be 'material' if a change in scope, structure, concept, cost category or objective of the Project results in the purpose or benefit of the Project being fundamentally affected.
- 14.7 GIZ's whistleblower system can be accessed via the whistleblower portal ([bkms-system.com](https://bkms-system.com)), the GIZ Compliance and Integrity Advisory Service ([compliance-mailbox@giz.de](mailto:compliance-mailbox@giz.de)) or the external ombudsman, who can be reached at [www.giz.de](http://www.giz.de) • About GIZ • Compliance • Whistleblowing ([Whistleblowing \(giz.de\)](https://www.giz.de/Whistleblowing)).

## Grant Agreement with non-German recipients



### 15 Annexes to the Agreement

The following annexes to the Agreement shall constitute components of this Agreement.

**(Annexes 3. - 4. can be downloaded from <https://www.giz.de/financing>)**

Annex 1: Estimated Budget of 20.06.2023

Annex 2: Project Proposal of 20.06.2023

Annex 3a: Guidelines on financial processing (10/2022)

Annex 3b: Schedule of funding requirements

Annex 3c: Request for Disbursement

Annex 3d: Financial Report

Annex 3e: Financial Report-Breakdown of actual costs

Annex 3f: Financial Report-Totals per category

Annex 3g1: Financial report Inventory list

Annex 3g2: Record of surrender of equipment and material

Annex 3h: Confirmation of bank details

Annex 3i: Calculation of salary costs

Annex 3j: Time sheet

Annex 4a: Procurement guidelines (10/2022)

Annex 4b: Procurement documentation template

Eschborn, date: 30.06.2023

Deutsche Gesellschaft für  
Internationale Zusammenarbeit  
(GIZ) GmbH

Contract Management/Financing

ppa. Arved Greiner  
Director of Division  
Procurement and Contracting, E200

S.H.

Katrin Ladwig  
Head of Section, E2B0 SAM

Apia, date: 17-Jul-2023 | 16:34 WST

Secretariat of the Pacific  
Regionale Environment  
Programme

DocuSigned by:  
  
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**Estimated Budget - Annex 1**  
**Secretariat of the Pacific Regional Environment Programme - Management of Blue Carbon Ecosystems in Pacific Island Countries - 81297390**

20.06.2023

Description	Code	Quantity	Unit (e.g. person, vehicle, room)	Quantity	Unit (e.g. months, days, courses)	Eligible for support up to in EUR (price per unit)	Total GIZ funding in EUR (up to)	Own contributions/third-party financing in EUR (up to)
<b>1 Staff - prime cost for employees of the Recipient (job title)</b> (Note 1: Only staff from your organisation; the evidence for this budget line must be provided in the form of payslips or, in the case of partial financing, in the form of payslips and time sheets. Note 2: Only direct costs for staff (gross cost for the employer) may be settled. Add-ons such as staff overheads that are calculated pro-rata for staff are not eligible for support)							<b>368.100,00</b>	
FJ International officer - Project Coordinator		100%	people	24	months	10.500,00	252.000,00	
FJ National Finance and Administration Officer		100%	people	27	months	3.000,00	81.000,00	
International coastal and marine expert (10%)		10%	people	27	months	13.000,00	35.100,00	
							0,00	
<b>2 External services (type/content of service)</b>							<b>1.689.400,00</b>	
meeting events (workshops, consultations, etc)		12				8.500,00	102.000,00	
consulting - satellite mapping verification, BC assessments, carbon stock and ecosystem services evaluation, threat assessments local training and capacity building		1				800.000,00	800.000,00	
contract for local implementation in each of the four partner countries (development of total of 5 on ground conservation approaches through consultation with local community and government)		1				608.000,00	608.000,00	
contracts for communication, layout, design, etc.		5				2.000,00	10.000,00	
Service agreement with local university (to fund a student to carry out research on a topic related to the project)		1				35.000,00	35.000,00	
In-country coordination services (consultancy) in Papua New-Guinea, Solomon Islands, or Vanuatu		2				67.200,00	134.400,00	
							0,00	
<b>3 Transportation/travel costs</b>							<b>149.100,00</b>	
Project Coordinator: participation in international conferences and meetings (UNFCCC, Oceans conference, CBD, regional and national conferences)		5,00				5.000,00	25.000,00	
Staff: participation in regional & international conferences and meetings (UNFCCC, Oceans conference, CBD, regional and national conferences)		2,00				5.000,00	10.000,00	
Project Coordinator: regional meetings and consultations in Papua New-Guinea, Fiji, Solomon Islands, Vanuatu		10,00				3.000,00	30.000,00	
Staff: regional and national meetings and consultations in Papua New-Guinea, Fiji, Solomon Islands, Vanuatu		10,00				2.400,00	24.000,00	
Government partners of all four partner countries: regional and national meetings and consultations in Papua New-Guinea, Fiji, Solomon Islands, Vanuatu		10,00				2.400,00	24.000,00	
Government partners of all four partner countries: participation in conferences (UNFCCC, Oceans conference, CBD, regional and national conferences)		8,00				4.000,00	32.000,00	
Project Coordinator: local transportation in Fiji		1,00				1.600,00	1.600,00	
Staff: local transportation in the location of assignment		1,00				1.400,00	1.400,00	
Government partners of all four partner countries: local transportation in the location of their assignment		1,00				1.100,00	1.100,00	
<b>4 Procurement of materials and equipment</b>							<b>45.000,00</b>	
Office equipment for project office space within ministries in Papua New-Guinea, Solomon Islands or Vanuatu (furniture)		2				1.000,00	2.000,00	

*GIZ is unable to provide pro-rata financing for any of the budget lines (with the exception of staff costs (item 1) which can be covered on a percentage basis, or costs that fall under the cost category 'Pro-rata local project costs' (item 7)).*

*Costs that are incurred as part of the implementation of the project but are*



	Description	Code	Quantity	Unit (e.g. person, vehicle, room)	Quantity	Unit (e.g. months, days, courses)	Eligible for support up to in EUR (price per unit)	Total GIZ funding in EUR (up to)	Own contributions/third-party financing in EUR (up to)
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\*All budget lines (with the exception of administration costs and pro-rata local project costs) are settled upon provision of evidence.

Please note: In cases where GIZ funding is to be provided for the award of contracts for external services and/or materials and equipment and/or goods, the relevant procurement guidelines must be observed in accordance with the contractual provisions.

**Revenues and profits of the recipient will not be financed. Internal invoicing between organisational units of the recipient will not be financed.**

For contract supplements: Please adjust the budget based on the most recently agreed budget and highlight any changes in a different colour. GIZ cannot bear costs that arise as a result of currency fluctuations.



## **Proposal Grant Agreement on management of blue carbon ecosystems in Pacific Island Countries**

### **1. Project Summary**

<b>Project title of the grant agreement</b>	Management of Blue Carbon Ecosystems in Pacific Islands Countries
<b>Beneficiaries</b>	SPREP – Island and Ocean Ecosystems
<b>Implementation countries</b>	Fiji, Papua New Guinea, Solomon Islands, Vanuatu

### **2. Context/ introduction**

Seagrass, mangroves and salt marshes sequester carbon significantly faster than terrestrial forests and store up to 5 times more carbon per hectare. Pacific Island Countries (PICs) possess important Seagrass and Mangrove (SaM) resources, providing further ecosystem services related to shoreline protection, food security, tourism revenue and water quality. Habitat loss has been increasing rapidly, yet no adequate baselines exist to determine extent of habitats, rates of loss, or design of targeted management solutions.

Methods for the assessment of carbon stocks and emissions in SaM areas exist since 2012 but have not been applied consistently to SaM areas in PICs. Policy makers and researchers note the urgent need to collect nationally relevant SaM data based on consistent methods, that ensure transparency and traceability to mitigate the loss of the world’s coastal carbon sinks and reduce the decline of coastal biodiversity.

The project “Management of Blue Carbon Ecosystems in Pacific Islands Countries” supported under this grant agreement, within the scope of the overall project “Strengthening coastal biodiversity conservation and management through protection and rehabilitation incentives for coastal carbon sinks in Pacific Island countries”, working under the short title “Management and Conservation of Blue Carbon Ecosystems – MACBLUE”.

In a joint effort by GIZ, the Secretariat of the Pacific Regional Environment Programme (SPREP) and the Pacific Community (SPC) as regional implementing partners, MACBLUE will utilize innovative remote sensing approaches to map the extent of SaM ecosystems in Fiji, Papua New Guinea, the Solomon Islands and Vanuatu and will assess and model related carbon storage capacity, emission potential and ecosystem services. The resulting data will allow inventories of associated natural capital and will support government partners in their efforts to strategically develop and implement conservation, management and rehabilitation efforts. Based on effective mapping and analysis of the carbon sequestration and storage of SaM, Governments will be assisted to establish nationally appropriate incentives for sustainable management



and rehabilitation efforts as part of Nationally Determined Contributions (NDCs), National Adaptation Plans (NAPs) and other policy and strategic documents.

### **3. Theory of change MACBLUE**

In order to conserve both biodiversity and the ecosystem services of seagrass beds and mangrove forests at the outcome level in the medium and long term, the national governments of the four target countries need the following as a basis for political decisions.

1. Current SaM inventory data at national level
2. Large-scale and cost-effective technical approaches to record these SaM stocks at regular intervals at national level and to keep them available as part of a cost-saving *open-source* geographic information system (GIS).
3. An inventory of endangering factors.
4. A robust, result-oriented and cost-saving system to manage data on future SaM stock changes, but also the effectiveness of the activities and possibly the distribution of monetary and of non-monetary benefits to interest groups in nationally prioritized areas and to be able to track them at regular intervals (*Monitoring, Reporting and Verification, MRV*).
5. Background information on associated ecosystems. Among other things, carbon storage rates of typical seagrass and mangrove stocks and the associated potential emission rates in the event of the destruction of these stocks.
6. Background information on endangered species dependent on them.
7. Tried and tested and innovative approaches for nationally appropriate incentive systems anchored in legislation for sustainable management and rehabilitation measures.
8. Proven and locally appropriate, inexpensive and effective *monitoring, reporting and verification (MRV)* measures.
9. Effective measures to create an increased awareness of the economic and ecological values, national and regional importance of seagrass meadows and mangrove forests, and the feasibility of promising examples of management and use at national and regional levels.

To this end **Output 1** of the overall project MACBLUE aims to cover the mapping aspects related to items 1 - 4 in order to identify and map the national stocks and the most significant seagrass and mangrove sites at the national level.

Building on these mapping results, the ecosystem service information listed in items 5 and 6 can be collected under Output 2 and extrapolated to national inventories.

The values documented in this way (ecosystem services and carbon storage rates) are the basis of the political process listed under Point 7 and supported under **Output 3** to strengthen national policies. The activities under Output 3 ensure that governments can develop and provide nationally appropriate incentives for sustainable management and rehabilitation based on the quantification and



documentation of SaM carbon stocks and resulting emission reductions within the framework of NDCs and NAPs.

**Output 4** covers point 8 and aims to develop and apply frameworks for the management of seagrass and mangrove ecosystems and the project-based demonstration of locally appropriate and effective monitoring and management systems. This forms the basis for a replication of management, protection and rehabilitation measures at the respective national level.

In order to strengthen the increased awareness at national, regional and international level aimed for under point 9, tried and tested concepts and instruments for the sustainable management of seagrass and mangrove stocks are disseminated nationally, regionally and in international forums under **Output 5**.

#### **4. Objective of project**

The SPREP project “Management of Blue Carbon Ecosystems in Pacific Islands Countries” aims to contribute human and technical capacity to the mapping, management and rehabilitation of coastal ecosystems. As part of its mandate, SPREP supports the governments of its Pacific islands member countries in developing nationally adapted policies and legal frameworks for the sustainable use and development of natural resources in accordance with national and international obligations under broader, multilateral environmental agreements. The project will contribute activities that are significant to the outputs of the government arrangement “*Strengthening Coastal Biodiversity Conservation and Management through Protection and Rehabilitation Incentives for Coastal Carbon Sinks in Pacific Island Countries (MACBLUE)*” and to its outcome objective.

#### **5. Specific tasks and expected outputs**

The Island and Ocean Ecosystems Programme of the Secretariat of the Pacific Regional Environment Programme (SPREP) will be assisted under this grant agreement to carry out the following scope of work.

Under **Output 1** - National mapping of seagrass and mangrove ecosystems, SPREP undertakes the following activities under above-mentioned project:

<b>Activity</b>	<b>Partner</b>	<b>Expected outputs</b>
<b>Verification of preliminary mapping product (developed by SPC)</b> at selected representative and priority sites while strengthening national capacities (1.1) – to be conducted in conjunction with Activity 2.2	SPREP lead SPC	100% of national stocks of seagrass and mangroves per partner country mapped in close collaboration with SPC.  SaM ecosystem maps are verified in the field and typical carbon stock assessments made in selected sites. The methodology



		will be defined between the consortium partners during a joint operational planning.
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**Output 2** Associated ecosystem services, in particular carbon reduction and emission potential, as well as anthropogenic threat factors are quantified and documented. SPREP will undertake the following activities

Activity	Partner	Expected outputs
<b>Identification</b> of large, representative, nationally unique or sensitive <b>seagrass and mangrove populations</b> at national level (2.1)	SPC SPREP	SPREP's contribution included in comprehensive identification of large-scale, representative, nationally unique or sensitive seagrass and mangrove areas for each partner country
<b>Detailed surveys and measurements on SaM ecosystem services</b> , focusing on carbon stock and emission measurement, while strengthening national capacity at identified priority sites (2.2)	SPREP lead	Carbon storage rates and emission potentials for representative seagrass and mangrove community types are available  A documentation of the SaM ecosystem services and their quantification will be available for each partner country
<b>Identification, mapping and prioritization of anthropogenic threats</b> for SaM ecosystems and their services at national level, combined with simultaneous strengthening of national capacities (2.3)	SPREP lead	Documentation of the SaM associated anthropogenic threat factors will be available for each partner country
<b>Broadscale biodiversity assessments</b> associated with SaM ecosystems, including identification of key species and potentially threatened species (2.4)	SPREP lead	Broadscale biodiversity assessments including documentation of key species, (economically or ecologically important or potentially threatened) which rely on SaM ecosystems at priority sites

**Output 3** Strategic contributions have been made to improve legal guidelines for incentives and sustainable approaches to the protection and rehabilitation of seagrass and mangrove populations

Activity	Partner	Expected outputs
<b>Contribution to analysis and evaluation of existing legal guidelines</b> , which explicitly or implicitly include the use, protection, management or restoration of SaM ecosystems or form the legal basis for their potential inclusion (3.1)	GIZ SPREP	An assessment of current national legal guidelines that include the use, protection, management or restoration of SaM ecosystems will be available for all four partner countries.
<b>Contribution to assisting relevant government departments and bodies</b>	GIZ	Development of four nationally adapted implementation plans (national roadmaps)



<b>in the creation and implementation of nationally adapted policies</b> , as well as legal and financial incentives for the sustainable use, protection and restoration of SaM resources (3.2)	SPREP	for the creation, adjustment, and implementation of national policies, legal guidelines or requirements, as well as financial and/or non-monetary incentives for reduction or adjustment.
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**Output 4:** Proven management and rehabilitation approaches are implemented at priority sites and demonstrated as a model for national replication

Activity	Partner	Expected outputs
<b>Identification of</b> at least one seagrass and one mangrove <b>priority area</b> per partner country (4.1)	SPREP SPC	Joint identification of priority areas
<b>Development of government/ community plan for management, protection and rehabilitation approaches</b> in at least five priority areas, at least one per partner country combined with simultaneous strengthening of relevant national capacities and appropriate monitoring and evaluation plan. (4.2)	SPREP lead	Implementation and monitoring plans developed in designated priority areas and on ground implementation commenced
Demonstrate and communitize proven management, protection, and rehabilitation approaches at the national level as the basis for an effective and sustainable national replication strategy. (4.3)	GIZ SPREP	Management approaches are evaluated and systematized; lessons learnt are shared with the partner countries

**Output 5:** Proven concepts and instruments for the sustainable management of seagrass and mangrove populations are incorporated into the relevant national, regional and international discourse through strategic communication approaches

Activity	Partner	Expected outputs
Provide inputs to project communication materials for different target groups using different media in relation to the national, regional and international level (5.1)	GIZ SPREP	Target group specific communication materials on blue carbon ecosystems, their national distribution, their degree of endangerment and the value of the associated ecosystem services will be available in each of the partner countries
National, regional and international dissemination of project results and best practices using existing fora and communication channels (5.2)	SPC SPREP	Contribution to 20 strategic outputs



Dissemination of experience and project results in international for a (e.g. CBD COP, UNFCCC COP, UN Ocean Conference, IPBC Conferences, IBCI workshops, regional conferences) (5.3)	SPC SPREP	Contribution to 20 strategic outputs
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**Approach:** SPREP will be assisted under this grant agreement to implement this project and its specified activities. Under its scope of work, SPREP supports the ministries of the partner countries in improving their management and conservation efforts for seagrass and mangrove ecosystems. To this end, the SPREP staff and consultants will be placed within partner countries' ministries and partner organizations offices to allow for close cooperation. SPREP will employ a project coordinator and a finance and administration officer in Suva, Fiji as well as contract two in-country coordinators in the Solomon Islands and Vanuatu.

SPREP together with its project partners will implement five projects that pilot different management approaches to conserve mangrove and seagrass ecosystems, at least one per partner country. These pilot projects will be carried out in close collaboration with communities and local, national or regional partner organizations that are responsible for the pilot. The grant will support this undertaking by allocating funding to these partner organisations in each of the four partner countries.

Further, the grant agreement assists SPREP staff and consultants as well as government partners to carry out national and regional coordination meetings, stakeholder consultations and workshops, community consultations, as well as attend and contribute to regional and international conferences and other meetings of interest to the project.

The approaches and outputs of this project and of the IKI project "*Strengthening Coastal Biodiversity Conservation and Management through Protection and Rehabilitation Incentives for Coastal Carbon Sinks in Pacific Island Countries (MACBLUE)*" are supporting the same partner countries in the management and conservation of Blue Carbon ecosystems. Therefore, GIZ, SPREP and SPC will host bi-annual in-country meetings to update each other and discuss and align approaches and outcomes to assist the four partner countries as effectively as possible. GIZ and SPC outcomes will assist SPREP in successfully carrying out their work under this project.

A finance and administrative assistant (financed under this grant agreement) will work closely with the GIZ financial officer based in Suva to assure an implementation according to the rules and procedures of GIZ as stipulated in the annexes of the grant agreement.

SPREP will coordinate its methodological approach with relevant entities in the field, including but not limited to CSIRO, Allen Coral Atlas, and cooperate directly with relevant national authorities and others. Related costs may be covered by SPREP under this grant agreement.



The data and outcomes produced under the project will be made freely available to project partners as well as to the public subject to project partners national data availability release policies and regulations.

## **6. Implementation Partners**

Under this grant agreement, SPREP will collaborate with and contract different partners.

SPREP will seek to assign one large volume service contract to a scientific organization to assist with the implementation of specific above-mentioned work packages according to the offer made to BMUV. The contract will specifically cover satellite mapping verification, carbon stock assessments, carbon stock and ecosystem service valuation, threat assessments as well as local training and capacity building. The outcomes of this contract will directly feed into SPREP work to successfully carry out designated activities in this project proposal and will need close collaboration between SPREP and the contractor. SPREP will need to buy in laboratory capacity and long-standing expertise needed for these specific, scientific assignments and must closely steer and collaborate with the contractor.

For successful cooperation, it will need to be assigned to an internationally recognized organization with highly qualified staff possessing specific knowledge in taking soil samples in mangrove and especially seagrass ecosystems, in analysing carbon stocks of these samples in their own laboratory facilities, having proven professional experience in all four partner countries. With the contract having to include frequent field assessments in all four partner countries, the focus area for finding a successful contractor will be regionally within the Pacific with relevant Pacific experience and expertise.

Other elements of project implementation will also be contracted to qualified consulting entities as required.

## Key data

Name of the recipient:		Secretariat of the Pacific Regional Environment Programme		
Is this the first budget or is an existing contract being modified?	First budget (no contract yet)			Only select for modifications to a contract
Project title	Management of Blue Carbon Ecosystems in Pacific Island Countries - 81297390			
Do you require administration costs?	yes	Please enter the administration costs as a percentage	12%	
Are you providing a (financial) contribution of your own?	no	Amount in EUR		
How many donors will be co-financing the project (in addition to GLZ)?	0			
Will funds be forwarded to third-party recipients? (Please note, this does not relate to services)	no			
Will medicines and/or pesticides and mineral fertilizers be procured?	no			
Will materials and equipment worth more than EUR 1,000,000 be procured or is more than 50% of the contract value earmarked for the procurement of materials and equipment for a contract worth at least EUR 400,000?	no			
Are construction measures being financed?	no			
Are toolkits to be displayed in the budget? 'Yes' recommended for filling out the form 'No' recommended for a better overview	no			
Date of budget finalisation:	6/20/2023			

**Estimated Budget - Annex 1  
Secretariat of the Pacific Regional Environment Programme - Management of Blue Carbon Ecosystems in Pacific Island Countries - 81297390**

6/20/2023

Description	Code	Quantity	Unit (e.g. person, vehicle, room)	Quantity	Unit (e.g. months, days, courses)	Eligible for support up to in EUR (price per unit)	Total GIZ funding in EUR (up to)	Own contributions/third-party financing in EUR (up to)
<b>1 Staff - prime cost for employees of the Recipient (job title)</b> (Note 1: Only staff from your organisation; the evidence for this budget line must be provided in the form of payslips or, in the case of partial financing, in the form of payslips and time sheets. Note 2: Only direct costs for staff (gross cost for the employer) may be settled. Add-ons such as staff overheads that are calculated pro-rata for staff are not eligible for support)							<b>368,700.00</b>	
FJ International officer - Project Coordinator		100%	people	24	months	10,500.00	252,000.00	
FJ National Finance and Administration Officer		100%	people	27	months	3,000.00	81,000.00	
International coastal and marine expert (10%)		10%	people	27	months	13,000.00	35,100.00	
							0.00	
<b>2 External services (type/content of service)</b>							<b>1,689,400.00</b>	
meeting events (workshops, consultations, etc)		12	Contract			8,500.00	102,000.00	
consulting - satellite mapping verification, BC assessments, carbon stock and ecosystem services evaluation, threat assessments local training and capacity building		1	Contract			800,000.00	800,000.00	
contract for local implementation in each of the four partner countries (development of total of 5 on ground conservation approaches through consultation with local community and government) contracts for communication, layout, design, etc.		1	Contract			608,000.00	608,000.00	
Service agreement with local university (to fund a student to carry out research on a topic related to the project)		5	Contract			2,000.00	10,000.00	
In-country coordination services (consultancy) in Papua New-Guinea, Solomon Islands, or Vanuatu		1	Contract			35,000.00	35,000.00	
		2	Contract			67,200.00	134,400.00	
							0.00	
<b>3 Transportation/travel costs</b>							<b>149,700.00</b>	
Project Coordinator: participation in international conferences and meetings (UNFCCC, Oceans conference, CBD, regional and national conferences)		5.00	trips			5,000.00	25,000.00	
Staff: participation in regional & international conferences and meetings (UNFCCC, Oceans conference, CBD, regional and national conferences)		2.00	trips			5,000.00	10,000.00	
Project Coordinator: regional meetings and consultations in Papua New-Guinea, Fiji, Solomon Islands, Vanuatu		10.00	trips			3,000.00	30,000.00	
Staff: regional and national meetings and consultations in Papua New-Guinea, Fiji, Solomon Islands, Vanuatu		10.00	trips			2,400.00	24,000.00	
Government partners of all four partner countries: regional and national meetings and consultations in Papua New-Guinea, Fiji, Solomon Islands, Vanuatu		10.00	trips			2,400.00	24,000.00	
Government partners of all four partner countries: participation in conferences (UNFCCC, Oceans conference, CBD, regional and national conferences)		8.00	trips			4,000.00	32,000.00	
Project Coordinator: local transportation in Fiji		1.00	unit			1,600.00	1,600.00	
Staff: local transportation in the location of assignment		1.00	unit			1,400.00	1,400.00	
Government partners of all four partner countries: local transportation in the location of their assignment		1.00	unit			1,100.00	1,100.00	
<b>4 Procurement of materials and equipment</b>							<b>45,000.00</b>	

GIZ is unable to provide pro-rata financing for any of the budget lines (with the exception of staff costs (item 1) which can be covered on a percentage basis, or costs that fall under the cost category 'Pro-rata local project costs' (item 7)).

Costs that are incurred as part of the



Description	Code	Quantity	Unit (e.g. person, vehicle, room)	Quantity	Unit (e.g. months, days, courses)	Eligible for support up to in EUR (price per unit)	Total GIZ funding in EUR (up to)	Own contributions/third-party financing in EUR (up to)
<b>Total funding</b>							<b>2,600,000.00 €</b>	<b>100%</b>

\*All budget lines (with the exception of administration costs and pro-rata local project costs) are settled upon provision of evidence.

Please note: In cases where GIZ funding is to be provided for the award of contracts for external services and/or materials and equipment and/or goods, the relevant procurement guidelines must be observed in accordance with the contractual provisions.

Revenues and profits of the recipient will not be financed. Internal invoicing between organisational units of the recipient will not be financed.

For contract supplements: Please adjust the budget based on the most recently agreed budget and highlight any changes in a different colour. GIZ cannot bear costs that arise as a result of currency fluctuations.

Estimated Budget- Annex 1	Name of the third-party recipient:					6/20/2023		
	Code	Quantity	Unit (e.g. person, vehicle, room)	Quantity	Unit (e.g. months, days, courses)		Eligible for support up to in EUR (price per unit)	Total GIZ funding in EUR (up to)
<b>Staff - prime cost for employees of the Recipient (job title)</b> (Note 1: Only staff from your organisations; the evidence for this budget line must be provided in the form of payslips or, in the case of partial financing, in the form of payslips and time sheets. Note 2: Only direct costs for staff (gross cost for the employer) may be settled. Add-ons such as staff overheads that are calculated pro-rata for staff are not eligible for support)			people		months		0.00	
			people		months		0.00	
			people		months		0.00	
			people		months		0.00	
			people		months		0.00	
			people		months		0.00	
			people		months		0.00	
<b>2 External services (type/content of service)</b>								
<b>3 Transportation/travel costs</b>								
<b>GIZ is unable to provide pro-rata financing for any of the budget lines (with the exception of staff costs (item 1) which can be covered on a percentage basis, or costs that fall under the cost category 'Pro-rata local project costs' (item 7)).</b>								

Description	Code	Quantity	Unit (e.g. person, vehicle, room)	Quantity	Unit (e.g. months, days, courses)	Eligible for support up to in EUR (price per unit)	Total GIZ funding in EUR (up to)	Own contributions/third-party financing in EUR (up to)
<b>4 Procurement of materials and equipment</b>							0.00	Costs that are incurred as part of the implementation of the project but are not funded by GIZ are calculated separately - either as own contribution or, if applicable, as financial contribution of a third party.
							0.00	
							0.00	
							0.00	
							0.00	
<b>5 Other costs/consumables</b>							0.00	
							0.00	
							0.00	
							0.00	
							0.00	
<b>6 Funds for direct support of third-party beneficiaries</b> <i>(Note: This budget line should preferably cover in-kind contributions, i.e. contribution of materials and equipment, to third-party beneficiaries. In the case of financial contributions, proof of payment has to be regulated. The selection process for the third-party beneficiaries has to be described in the project description.)</i>							0.00	
							0.00	
							0.00	
							0.00	
							0.00	
<b>7 Pro-rata local project costs (e.g. IT, research)</b>							0.00	
							0.00	
							0.00	
							0.00	
							0.00	
<b>Subtotal – direct costs</b>							<b>0.00</b>	
<b>8 Administration costs</b>							0.00	
							0.00	
		0.00%				0.00 €	0.00	
<b>Subtotal – GIZ funding (up to – upon provision of evidence)*</b> <i>(direct costs + administration costs)</i>							<b>0.00</b>	

Description	Code	Quantity	Unit (e.g. person, vehicle, room)	Quantity	Unit (e.g. months, days, courses)	Eligible for support up to in EUR (price per unit)	Total GIZ funding in EUR (up to)	Own contributions/third-party financing in EUR (up to)
<b>GIZ funding (up to – upon provision of evidence)*</b>							<b>0.00 €</b>	

\* All budget lines (with the exception of administration costs and pro-rata local project costs) are settled upon provision of evidence.

Please note: In cases where GIZ funding is to be provided for the award of contracts for external services and/or materials and equipment and/or goods, the relevant procurement guidelines must be observed in accordance with the contractual provisions.

No income may be generated from the funds provided! For example, where the recipient provides rooms for training, etc., the costs may not be settled under this contract.

For contract supplements: Please adjust the budget based on the most recently agreed budget and highlight any changes in a different colour. GIZ cannot cover any costs that arise as a result of currency fluctuations.

**Estimated Budget – Annex 1** 1/0/1900

Description	Code	Quantity	Unit (e.g. person, vehicle, room)	Quantity	Unit (e.g. months, days, courses)	Eligible for support up to in EUR (price per unit)	Total GIZ contribution in EUR (up to)	Own contributions/third-party financing in EUR (up to)
Note: Blue fields to be filled in by the recipient								
<p><b>1 Staff - prime cost for employees of the Recipient (job title)</b>  <i>(Note 1: Only staff from your organisations; the evidence for this budget line must be provided in the form of payslips or, in the case of partial financing, in the form of payslips and time sheets.                      Note 2: Only direct costs for staff (gross cost for the employer) may be settled. Add-ons such as staff overheads that are calculated pro-rata for staff are not eligible for support)</i></p>								
Project manager		100%	people	20	months	3,000.00	94,000.00	
Financial manager		50%	people	20	months	2,200.00	60,000.00	
Severance payments / statutory accruals		100%	people	20	months	600.00	22,000.00	
			people		months		12,000.00	
			people		months		0.00	
<p><b>2 External services (type/content of service)</b></p>								
Moderation services		1		Contract		5,000.00	7,000.00	
Catering and room rental		1		Contract		2,000.00	5,000.00	
Solar technology expert				Contract		0.00	2,000.00	
Expert for...				Contract		0.00	0.00	
External workers (not in an employment relationship with recipient that is subject to social insurance contributions)				Contract		0.00	0.00	
Consultancy assignments				Contract		0.00	0.00	
External companies, e.g. for bus transport				Contract		0.00	0.00	
				Contract		0.00	0.00	
				Contract		0.00	0.00	
<p><b>3 Transportation/travel costs</b></p>								
International flights		1		Unit		4,000.00	4,000.00	
Domestic flights		1		Unit		500.00	500.00	
International travel costs (per-diem/overnight accommodation allowance, means of transport, visa, required vaccinations)						0.00	0.00	
Domestic travel costs (per-diem/overnight accommodation allowance, means of transport)						0.00	0.00	
Transportation costs for goods						0.00	0.00	
Travel costs for workshop participants						0.00	0.00	
						0.00	0.00	
						0.00	0.00	
<p><b>4 Procurement of materials and equipment</b></p>								
IT equipment (laptops, printers, overhead projectors, accessories)		1		Procurement		4,000.00	4,000.00	
Photographic equipment (camera and accessories)						0.00	0.00	

GIZ is unable to provide pro-rata financing for any of the budget lines (with the exception of staff costs (item 1) which can be covered on a percentage basis, or costs that fall under the cost category 'Pro-rata local project costs' (item 7)).  
 Costs that are incurred as part of the implementation of the project are not

Description	Code	Quantity	Unit (e.g. person, vehicle, room)	Quantity	Unit (e.g. months, days, courses)	Eligible for support up to in EUR (price per unit)	Total GIZ contribution in EUR (up to)	Own contributions/third-party financing in EUR (up to)
XY machine (specify the machine – not a particular company or model)							0.00	<i>Proposed costs not funded by GIZ are calculated separately - either as own contribution or, if applicable, as financial contribution of a third party.</i>
Furniture (desks, chairs, cupboards)							0.00	
Vehicles, specify type: e.g. electric car, armoured SUV, electric scooter							0.00	
Mobile phones							0.00	
							0.00	
							0.00	
							0.00	
							0.00	
							0.00	
							0.00	
<b>5 Other costs/consumables</b>							<b>100.00</b>	
Office materials (printer paper, ink cartridges, stationery)		1	Unit		100.00		100.00	
IT software, licenses							0.00	
Packaging material for xxx							0.00	
Laboratory equipment and materials							0.00	
Hygiene products							0.00	
Tools							0.00	
Water							0.00	
Fliers/advertising materials							0.00	
Phone costs, phone cards, etc							0.00	
							0.00	
							0.00	
<b>Funds for direct support of third-party beneficiaries</b> (Note: This budget line should preferably cover in-kind contributions, i.e. contribution of materials and equipment, to third-party beneficiaries. In the case of financial contributions, proof of payment has to be regulated. The selection process for the third-party beneficiaries has to be described in the project description.)							<b>600.00</b>	
Cash-for-work (settled against provision of lists of participants, confirmation of receipt by signature or fingerprint; selection process is described on page X of the project description)		10	people	20	days	3.00	600.00	
							0.00	
							0.00	
							0.00	
							0.00	
<b>7 Pro-rata local project costs (e.g. IT, research)</b>							<b>0.00</b>	
			%		Unit		0.00	
			Lump sum		Per month		0.00	
						<b>Subtotal – direct costs</b>	<b>110,200.00</b>	
<b>8 Administration costs</b>							<b>5,510.00</b>	
Administration costs (on budget lines 1-7)			5%			110,200.00	5,510.00	
<b>Subtotal – Funding by GIZ (up to – upon provision of evidence)* (direct costs + administration costs)</b>							<b>115,710.00</b>	
<b>9 Forwarding of funds to third-party recipients – a detailed budget must be provided</b>								
	OPQ	1	Unit	1		10,000.00	10,000.00 €	
	XYZ (name of the third-party recipient)	1	Unit	1			0.00 €	

Description	Code	Quantity	Unit (e.g. person, vehicle, room)	Quantity	Unit (e.g. months, days, courses)	Eligible for support up to in EUR (price per unit)	Total GIZ contribution in EUR (up to)	Own contributions/third-party financing in EUR (up to)
XYZ (name of the third-party recipient)		1	Unit	1	Forwarding of funds		0.00 €	
<b>GIZ funding (up to – upon provision of evidence)*</b>								<b>115,710.00 €</b>
<b>10 Own Contributions/third-party financing</b>								
ABC (own contribution)		1	Unit	1	Contribution	5,000.00		15,000.00
DEF (third-party financing)		1	Unit	1	Contribution	10,000.00		5,000.00
		1	Unit	1	Contribution			10,000.00
		1	Unit	1	Contribution			
<b>Total financing</b>								<b>130,710.00 €</b>

\*All budget lines (with the exception of administration costs and pro-rata local project costs) are settled upon provision of evidence.

Please note: In cases where GIZ funding is to be provided for the award of contracts for external services and/or materials and equipment and/or goods, the relevant procurement guidelines must be observed in accordance with the contractual provisions.

No income may be generated from the funds provided. For example, where the recipient provides rooms for training, etc., the costs may not be settled through this contract.

For contract supplements: Please adjust the budget based on the most recently agreed budget and highlight any changes in a different colour. GIZ cannot cover any costs that arise as a result of currency fluctuations.

# Information for financing recipients

All GIZ financing recipients are contractually obliged vis-a-vis GIZ to observe and comply with the applicable EU sanctions against Russia, Belarus, Crimea and the affected Eastern Ukrainian territories, which include in particular the following regulations:

## I. Financing of trade bans

The [EU sanctions relating to the infringement of Ukraine's territorial sovereignty](#) (including sanctions against Belarus, Crimea and the affected Eastern Ukrainian territories) include various trade bans as well as financing bans on these prohibited transactions (e.g. [Art. 3j Regulation \(EU\) 833/2014](#)).

Regardless of whether you are legally bound by the EU sanctions, as a GIZ financing recipient you are contractually obligated to comply with the relevant trading bans under the EU sanctions (and/or their respective financing bans).

## II. Financing of projects in which the Russian Direct Investment Fund is involved

Due to the EU sanctions against Russia, it is strictly prohibited to participate in projects (co)financed by the Russian Direct Investment Fund (RDIF).

Therefore, GIZ may not support or fund any projects that receive even small amounts of funding from the RDIF. If you as the financing recipient also receive or are to receive funds from the RDIF for a project specifically supported by GIZ, you are obliged to inform GIZ of this fact **prior to conclusion of the contract**.

From: Peter Davies [peterd@sprep.org]  
To: Petra Chan Tung [petrac@sprep.org], Clark Peteru [clarkp@sprep.org]  
Subject: RE: MACBLUE Grant Agreement - update  
Sent: Mon 6/19/2023 8:17 PM GMT-07:00  
Importance: Normal

Hi Petra and Clark,

We have gone through this contract with GIZ.

We think that we have adequately addressed your comments and concerns.

Please find attached the final version of the Grant Agreement, The Project Agreement and the budget.

Also I have made some comments below in Red font and yellow highlight to answer your queries.

Please also note the link to the GIZ financial documents which may be of relevance.

<https://www.giz.de/en/workingwithgiz/34529.html>

The most important one is Annex 4a

<https://www.giz.de/en/downloads/Anlage%204a%20Procurement%20Guidelines.pdf>

SPREP will have to follow minimum standards, whose ever are stricter (GIZ or SPREP).

I seek your review and any further comments.

GIZ office will review this document tomorrow, and then they circulate for signing.

If we have any further comments then we can make them promptly we can get this contract signed and sealed and begin looking for staff and preparing relevant tender documents

Regards

Peter

<<http://www.sprep.org/>>

Dr Peter Davies | Coastal and Marine Ecosystem Adviser

Conseiller en ecosystems cotiers et marins

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[www.sprep.org](http://www.sprep.org/) <http://www.sprep.org/>

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|

SPREP-Tok

<[https://www.sprep.org/sites/default/files/documents/publications/SPREP-Tok\\_Issue63\\_0.pdf](https://www.sprep.org/sites/default/files/documents/publications/SPREP-Tok_Issue63_0.pdf)>

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From: Peter Davies  
Sent: Friday, May 26, 2023 8:13 AM  
To: Petra Chan Tung <petrac@sprep.org>; Clark Peteru <clarkp@sprep.org>  
Cc: Stuart Chape <stuartc@sprep.org>  
Subject: FW: MACBLUE Grant Agreement - update

Dear Petra

Please see below links to the GIZ procurement manuals.

We can put wording into our Agreement to satisfy SPREPs requirements.

We are thinking of using similar language,. That we will follow the most strict procurement requirements.

I intend to go to open tender for all sub-contracts under this agreement.

Peter.

From: Linzatti, Raphael GIZ FJ <raphael.linzatti@giz.de  
<mailto:raphael.linzatti@giz.de> >  
Sent: Friday, May 26, 2023 9:41 AM  
To: Peter Davies <peterd@sprep.org <mailto:peterd@sprep.org> >;  
vanessa.dirking@giz.de <mailto:vanessa.dirking@giz.de>  
Subject: RE: MACBLUE Grant Agreement - update

Dear Peter,

Here you find all the relevant Annexes for GIZ Grant agreements.

<https://www.giz.de/en/workingwithgiz/34529.html>

The most important one is Annex 4a

<https://www.giz.de/en/downloads/Anlage%204a%20Procurement%20Guidelines.pdf>

SPREP will have to follow minimum standards, whose ever are stricter (GIZ or SPREP).

Kind regards,

Raphael

From: Peter Davies <peterd@sprep.org <mailto:peterd@sprep.org> >  
Sent: Friday, 26 May 2023 9:13 am  
To: Dirking, Vanessa GIZ FJ <vanessa.dirking@giz.de  
<mailto:vanessa.dirking@giz.de> >; Linzatti, Raphael GIZ FJ  
<raphael.linzatti@giz.de <mailto:raphael.linzatti@giz.de> >  
Subject: FW: MACBLUE Grant Agreement - update

From: Peter Davies  
Sent: Thursday, May 25, 2023 2:31 PM  
To: Petra Chan Tung <petrac@sprep.org <mailto:petrac@sprep.org> >; Stuart Chape  
<stuartc@sprep.org <mailto:stuartc@sprep.org> >; Clark Peteru <clarkp@sprep.org  
<mailto:clarkp@sprep.org> >  
Cc: Everett Sioa <everetts@sprep.org <mailto:everetts@sprep.org> >; Alvin Sen  
<alvins@sprep.org <mailto:alvins@sprep.org> >  
Subject: RE: MACBLUE Grant Agreement - update

Hi Petra,

Initial responses below

Peter

From: Petra Chan Tung <petrac@sprep.org <mailto:petrac@sprep.org> >  
Sent: Wednesday, May 24, 2023 8:36 PM  
To: Peter Davies <peterd@sprep.org <mailto:peterd@sprep.org> >; Stuart Chape  
<stuartc@sprep.org <mailto:stuartc@sprep.org> >; Clark Peteru <clarkp@sprep.org  
<mailto:clarkp@sprep.org> >  
Cc: Everett Sioa <everetts@sprep.org <mailto:everetts@sprep.org> >; Alvin Sen  
<alvins@sprep.org <mailto:alvins@sprep.org> >  
Subject: RE: MACBLUE Grant Agreement - update  
Importance: High

Hi Peter,

Find attached draft agreement with our comments.

Also, from Alvin's review of the budgets and other documents provided, additional points to note for further clarification and/or correction based on the draft agreement are as follows:

1. The agreement total of the project does not add up to the budget total. The totals are out by Euro 928 because the agreement total has been rounded off. Suggest to either align the budget or the agreement so that both are in sync.

I will discuss this with GIZ. And adjust either contract or grant agreement

2. The overall budget looks fine however, once again we are weary of the salaries for In country National Officers capped at Euro 2500 per month. We hope that proper survey has been done to determine this. We have seen consultants been hired on CCR projects such as PACRES at similar range of remuneration however the skill set this particular project requires is different.

Noted - will discuss with GIZ. Also Fred Patterson indicated that he thinks we should make it at EPAI 9 or 10.

- This is now addressed as the coordinator roles are proposed as fixed price contracts - which will be advertised by tender ( see budget line - 49-This budget line includes the contractor to pay own travels)

3. There is a budget line for Costal marine expert. Would it be cost recovery for Peter or a consultant would be hired for Euro 35.1k?

Salary buy back for CMEA This will be reported on GIZ proforma timesheets

4. Communication cost, layout, design work is costed at only Euro 4k. Based on the magnitude of the project, should the budget be more?

GIZ also have a comms budget and a comms person which will fdo most of it. Also the Major contractor will do theirs and be required to publish work

We have increased this to 1000EUR (see line 47)

5. We note that the project coordinator and finance officer will be based in Fiji hence office rent is justifiable, however rental contribution also for Partner Countries. There is a need to distinguish how much for the office and partner countries.

OK I will look at that with Stuart. Rohit and Elizur are working on these costs at present for Fiji office.

We have revised the numbers based upon Rohit's calculations - based on number of staff engaged in project. 20000 EUR over two years to contribute to Fiji Office- Line 128

6. GIZ as usual has provided 12% administration fee which is appreciated.

Noted

For the Procurement Guidelines to which we had inquired previously on annexes 4 (a) and (b), please did you manage to resolve this issue and confirm the position with GIZ whether to include an exclusive condition on this in the agreement to apply SPREP procurement as per your last advice?

Outstanding issues To be resolved tomorrow at meeting with GIZ.

Thanks,

Petra

<<http://www.sprep.org/>>

Petra Chan Tung | Director, Finance and Administration

Directrice, Finances et administration

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Ext

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[petrac@sprep.org](mailto:petrac@sprep.org) <<mailto:petrac@sprep.org>>

[www.sprep.org](http://www.sprep.org/) <<http://www.sprep.org/>>

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SPREP-Tok

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From: Peter Davies <[peterd@sprep.org](mailto:peterd@sprep.org) <<mailto:peterd@sprep.org>> >  
Sent: Thursday, May 18, 2023 9:02 AM  
To: Petra Chan Tung <[petrac@sprep.org](mailto:petrac@sprep.org) <<mailto:petrac@sprep.org>> >; Stuart Chape <[stuartc@sprep.org](mailto:stuartc@sprep.org) <<mailto:stuartc@sprep.org>> >; Clark Peteru <[clarkp@sprep.org](mailto:clarkp@sprep.org) <<mailto:clarkp@sprep.org>> >  
Cc: Everett Sioa <[everetts@sprep.org](mailto:everetts@sprep.org) <<mailto:everetts@sprep.org>> >  
Subject: Re: MACBLUE Grant Agreement - update

Thanks Petra

I will review and get back. I did discuss with GIZ and we agreed that procurement will follow SPREP procedures. This was written into the project agreement I think but I will check that point

Thanks again

Peter

---

From: Petra Chan Tung <[petrac@sprep.org](mailto:petrac@sprep.org) <<mailto:petrac@sprep.org>> >  
Sent: Wednesday, May 17, 2023 9:14:54 PM

To: Peter Davies <peterd@sprep.org <mailto:peterd@sprep.org> >; Stuart Chape <stuartc@sprep.org <mailto:stuartc@sprep.org> >; Clark Peteru <clarkp@sprep.org <mailto:clarkp@sprep.org> >  
Cc: Everett Sioa <everetts@sprep.org <mailto:everetts@sprep.org> >  
Subject: RE: MACBLUE Grant Agreement - update

Hi Peter,

This would require some time to go through and review properly from our side. However right now we are tied up with consolidation of the Biennial Budget 24/25 followed by budget screenings next week in addition to many other workload. We will likely get back to you on this on week of 29th May.

Prima facie from a quick review of docs provided, I note that Annex 4 (a) and (b) on the procurement guidelines to follow for this grant is missing which is one of the key annexures to follow - please provide.

Thanks,

Petra

<<http://www.sprep.org/>>

Petra Chan Tung | Director, Finance and Administration

Directrice, Finances et administration

+ 685 21929

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From: Peter Davies <peterd@sprep.org <mailto:peterd@sprep.org> >

Sent: Wednesday, May 17, 2023 4:24 PM

To: Stuart Chape <stuartc@sprep.org <mailto:stuartc@sprep.org> >; Petra Chan

Tung <petrac@sprep.org <mailto:petrac@sprep.org> >; Clark Peteru

<clarkp@sprep.org <mailto:clarkp@sprep.org> >

Cc: Everett Sioa <everetts@sprep.org <mailto:everetts@sprep.org> >

Subject: FW: MACBLUE Grant Agreement - update

Hi Stuart, Petra and Clark,

I attach here the paperwork for the MACBLUE project which I have developed with GIZ.

The project has been in the pipeline for many years (the history is described in the attached inter-office memo).

I kindly request preliminary review in preparation for routing.

Legal will need to look mainly at the Grant agreement clauses.

I wonder if you could indicate time for this review as I know you probably have many things on your lists

Kind regards

Peter

<http://www.sprep.org/>

Dr Peter Davies | Coastal and Marine Ecosystem Adviser

Conseiller en ecosystems cotiers et marins

+ 685 21929

Ext

377

[peterd@sprep.org](mailto:peterd@sprep.org) <[mailto: peterd@sprep.org](mailto:peterd@sprep.org)>

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From: Dirking, Vanessa GIZ FJ <[vanessa.dirking@giz.de](mailto:vanessa.dirking@giz.de)>  
<<mailto:vanessa.dirking@giz.de>> >  
Sent: Wednesday, May 10, 2023 3:23 PM  
To: Peter Davies <[peterd@sprep.org](mailto:peterd@sprep.org)> <<mailto:peterd@sprep.org>> >  
Subject: Re: MACBLUE Grant Agreement - update

Hi Peter,

Thanks for today. As discussed, I am attaching the amended budget, the grant agreement reflecting these changes as well as the amended project proposal. Please find our raised discussion points below, for dissemination within your team!

Budget

\* We agreed on adding your position to the budget with 10% of your time (bearing in mind that everything that is not stated in the budget is a cost that

cannot be borne by the project). Splitting your time like this will require you to hand in monthly time sheets for the time worked on MACBLUE

\* We have reduced the months for the project staff to 27 months since we will not be able to sign before June 1st. Current goal will be July first, leaving us with 27 months of implementation.

\* Important notice on the salary positions: these positions, unlike others in the budget, cannot be increased afterwards so we would have to make sure to have enough buffer.

\* we have integrated a small position on local travel to be able to charge possible rentals, taxi fares, fuel etc to the project)

\* to be able to absorb the extra costs, I have slightly reduced the following positions and would like to ask you to review:

- \* meeting events (reduction from 9000 to 8500 per event)
- \* staff regional travel from 72000 to 70000
- \* office equipment from 20000 to 15000
- \* equipment and infrastructure for pilot sites from 40000 to 30000

\* further, we have moved the position "cash for work" down to 6 - funds for direct support of third-party beneficiaries.

Please let me know if you agree to those changes.

#### Project proposal

\* We agreed to all changes proposed by you and Stuart and have only jointly decided to make some slight cosmetic changes.

#### Grant agreement

\* I have amended the budget lines in the GA document as well as the grant agreement timeline.

I have also attached attachments to the GA for your perusal and for forwarding to your legal team for review. Again, these are all standard and there should not be any surprises. As a timeline, we have agreed to give the legal team until 19.5. for review and comments after which we will hand it in at GIZ HQ for processing.

Looking forward to seeing you in Suva when you come from the 21.5.!

Thanks for today and kind regards

Vanessa

---

From: Peter Davies <peterd@sprep.org <mailto:peterd@sprep.org> >  
Sent: Wednesday, 10 May 2023 12:11  
To: Dirking, Vanessa GIZ FJ <vanessa.dirking@giz.de  
<mailto:vanessa.dirking@giz.de> >  
Subject: FW: MACBLUE Grant Agreement - update

I received some further comments from Stuart for our discussion

Pete

From: Stuart Chape <stuartc@sprep.org <mailto:stuartc@sprep.org> >  
Sent: Tuesday, May 9, 2023 9:01 AM  
To: Peter Davies <peterd@sprep.org <mailto:peterd@sprep.org> >  
Subject: RE: MACBLUE Grant Agreement - update

Hi Peter

For row 46 in the budget please change:

local contracts in Partner countries (development of on ground conservation through consultation with local community and government)

to 'consultants' instead of 'local contracts', which limits our options to procure non-local consultants

I have edits and queries in the ToR

thanks, Stuart

From: Dirking, Vanessa GIZ FJ <vanessa.dirking@giz.de  
<mailto:vanessa.dirking@giz.de> >  
Sent: Thursday, May 4, 2023 10:52 AM  
To: Peter Davies <peterd@sprep.org <mailto:peterd@sprep.org> >  
Cc: raphael.linzatti@giz.de <mailto:raphael.linzatti@giz.de>  
Subject: MACBLUE Grant Agreement - update

Hi Peter,

I hope you have been well. How are the internal discussions on the grant agreement proposal and budget going on your side?

I would quickly like to follow up from our side based on our discussions from last week. We went through the project proposal and the budget again to even out some last mistakes and typos and have a last check by our finance colleague.

As mentioned in an earlier email, the proposal includes a description on what the 800 000 € contract would need in terms of experience, expertise and infrastructure. Please kindly check whether there is anything you would like to add.

Regarding the budget, our finance officer has proposed some slight changes in the budget for the positions to reduce the overall grant agreement to 2,6 Mio € (there are 3,000 € left to spend on the positions). I am sure you have already done some thinking on your side, in that case please see the budget attached as obsolete.

Would you like to have another discussion tomorrow just to look at our GA timeline and see whether there are things left to discuss?

Looking forward to hearing from you.

Thanks and kind regards from Suva

Vanessa

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Stuart Chape  
stuartc@sprep.org  
Security Level: Email, Account Authentication  
(None)



Signature Adoption: Uploaded Signature Image  
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ID: 99a3e7ed-ee28-4d52-90e6-73d6c9643de9

Everett Sioa  
everetts@sprep.org  
Security Level: Email, Account Authentication  
(None)



Signature Adoption: Uploaded Signature Image  
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Viewed: 17-Jul-2023 | 09:46  
Signed: 17-Jul-2023 | 14:03

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Petra Chan Tung  
petrac@sprep.org  
Officer in Charge  
Petra Chan Tung  
Security Level: Email, Account Authentication  
(None)



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Sent: 17-Jul-2023 | 14:04  
Viewed: 17-Jul-2023 | 15:15  
Signed: 17-Jul-2023 | 15:30

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Accepted: 19-Oct-2022 | 17:12  
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<p>Sefanaia Nawadra sefanaian@sprep.org Director General Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Accepted: 20-Oct-2022   19:57 ID: 58fae78a-64b4-42f1-88e2-8b5eb6aee110</p>	<p>DocuSigned by:  E154D79DF91044E...</p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 203.99.159.227 Signed using mobile</p>	<p>Sent: 17-Jul-2023   15:30 Viewed: 17-Jul-2023   16:33 Signed: 17-Jul-2023   16:34</p>
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